

ITEM NO. 4**TO CONSIDER AMENDMENT IN THE COMPOSITION OF THE PURCHASE COMMITTEE, A STANDING COMMITTEE OF THE BOARD OF MANAGEMENT****BM 73.4.1**

The item was considered. The Board approved the proposed provision of a Pro Vice-Chancellor, as a member of the Purchase Committee, a Standing Committee of the Board of Management and the consequential changes in the composition of the Purchase Committee as under:

- i) The Vice-Chancellor or a member of the Board of Management present at the meeting - Chairman
- ii) Two members of the Board of Management nominated by it. - Members
- iii) A Pro Vice-Chancellor nominated by the Vice Chancellor - Member
- iv) Two Directors, of whom, one shall be a Director of a School, nominated by the Vice-Chancellor - Members
- v) Finance Officer - Member
- vi) Registrar (Admn.) - Member Secretary

ITEM NO. 5**TO CONSIDER THE PROPOSAL FOR ACTIVATION OF PENSION-CUM-GRATUITY FUND BY INITIAL TRANSFER OF RS.10 CRORES****BM 73.5.1**

The Board considered and approved the proposal for creation of a Pension-cum-Gratuity Fund with a corpus of Rs.25 Crores and the activation of the fund.

ITEM NO. 6**TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE WORKS COMMITTEE MADE VIDE ITS 34TH MEETING HELD ON 22ND JULY, 2002****BM 73.6.1**

The Board considered and approved the recommendations of the Works Committee made vide its 34th Meeting held on July 22, 2002.

BM 73.6.2

The Board also reviewed the progress of the Phase I and Phase II construction of the permanent Campus of the University. The Board noted with concern the inordinate delay in completion of the Phase I construction and also the delays in commencement of the Phase II construction. The Board considered and approved the action recommended by the Works Committee for expediting the construction work of the permanent campus through the concerned agencies.

BM 73.6.3

The Board also noted and approved the proposal of the University in constituting a Sub-Committee of the Works Committee to look into and suggest remedial measures for completion of the projects, expeditiously.

ITEM NO. 7

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE DEPARTMENTAL PROMOTION COMMITTEE MADE VIDE ITS MEETING HELD ON 8TH AUGUST, 2002 AND TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR

BM 73.7.1

The Board considered and approved the recommendations made by the Departmental Promotion Committees for Group 'A' Officials which met on August 8, 2002, as per the details given below:

1. Promotion to the post of Deputy Registrar on officiating basis in the Pay Scale of Rs.12000-18300 from the cadre of Assistant Registrar:
 - (i) Shri Cherian Thomas
 - (ii) Shri Roshan Lal
 - (iii) Mrs. Manjula Verma
 - (iv) Shri K.K. Sharma
 - (v) Shri Y.V. Ramakrishna Rao
 - (vi) Shri D. Deb

2. Promotion to the post of Assistant Registrar in the scale of pay of Rs.8000-13500 from the cadre of Section Officer/Senior Personal Assistant:

(i) Mrs. W. Kharnaor

3. Promotion to the post of Software Engineer in the Scale of Pay of Rs.8000-13500 from the cadre of Programmer:

(i) Mrs. Mamta Khanna

ITEM NO. 8

TO CONSIDER THE RECOMMENDATIONS OF THE PURCHASE COMMITTEE MADE VIDE ITS 26TH MEETING HELD ON AUGUST 24, 2002

BM 73.8.1

The Board while considering the recommendations of the Purchase Committee held on August 24, 2002, appreciated the difficulties faced by the University in the purchase of the paper/art card for the purpose of printing of the course material through the system of open tendering which necessitated a review of the system. The Board noted that henceforth major requirements for the papers/art card shall be procured through the DGS&D at their rate contract. Necessary process has already been started and the MoU with the DGS&D in this regard (a copy enclosed as **Appendix - 3**) is proposed to be signed by the University shortly.

BM 73.8.2

The recommendations were approved by the Board.

ITEM NO. 9

TO CONSIDER THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL MADE VIDE ITS 28TH MEETING HELD ON SEPTEMBER 16, 2002

BM 73.9.1

The Board while considering the recommendations of the 28th Meeting of the Academic Council held on September 16, 2002 .especially noted the recommendations of the Search Committee comprising Prof. S.K. Joshi, Prof. V.R. Mehta, Prof. K.B. Powar and Prof. S.C. Garg

for conferment of the degree of 'Honoris Causa' by the University at its next Convocation and as recommended by the Academic Council, approved the conferment of honorary degree on Sir John Daniel, A.D.G. UNESCO, Paris and Dr. K. Kasturirangan, Chairman, ISRO, Bangalore at the next Convocation of the University to be held on 21st February, 2003. The Board resolved to forward the recommendations to the Visitor for his kind approval for the award of Doctor of Letters (Honoris Causa) on Sir John Daniel and Doctor of Science (Honoris Causa) on Dr. K. Kasturirangan.

ITEM NO. 10

TO CONSIDER THE RECOMMENDATIONS OF THE ESTABLISHMENT COMMITTEE MADE VIDE ITS 32ND MEETING HELD ON SEPTEMBER 25, 2002

BM 73.10.1

The Board considered and approved the recommendations of the Establishment Committee made vide its 32nd Meeting held on September 25, 2002. (Appendix - 4)

BM 73.10.2

While considering the recommendations, (Item No. 3 Resolution No. 32.3.2) the Board noted that a Scheme for upward movement for the non-academic staff was in operation in the University as per the approval of the Board of Management in its 65th Meeting which was again reviewed by the Board of Management in its 72nd Meeting. The Board decided that it be given effect from **9th August, 1999**, the date the Scheme was approved by the Government of India.

BM 73.10.3

The Board also noted the decision taken by the Establishment Committee vide Resolution No. EC 32.9.2 regarding implementation of Part 'B' Scales as recommended by the 5th Central Pay Commission in respect of Computer Operator II, Computer Operator I, Assistant Programmer and Junior Engineer.

ITEM NO. 11

**TO CONSIDER THE RECOMMENDATIONS OF
THE FINANCE COMMITTEE MADE VIDE ITS
41ST MEETING HELD ON OCTOBER 23, 2002**

BM 73.11.1

The Board considered and approved the recommendations of the Finance Committee made vide its 41st Meeting held on October 23, 2002. Following recommendations of the Finance Committee were specifically considered and adopted by the Board of Management:

- (i) Payment Norms for revised programme, Post Graduate Diploma in Maternal and Child Health (PGDMCH).
- (ii) Payment Norms for Post Graduate Diploma in Geriatric Medicine (PGD&M).
- (iii) The Revised Estimates of the University for the Year 2002-2003 and the Budget Estimates for the year 2003-2004 as under:

| <u>Revised Estimates</u> | <u>Budget Estimates</u> |
|--------------------------|-------------------------|
| (2002-2003) | (2003-2004) |
| Rs.212.38 Crores | Rs.241.55 Crores |

BM 73.11.2

The Board also noted the recommendations on Item No. 5 that the matter regarding implementation of Part 'B' Scale for Computer Operators, Junior Engineer be resolved in a meeting to be held in the Ministry in which representatives of the University, Finance Division and Department of Higher Education, MHRD may participate and finalise the case within a fortnight.

BM 73.11.3

The Board considered and approved the Audit Report on the Accounts for the year 2000-2001 and the replies thereto. The detailed Minutes of the Finance Committee are placed at **Appendix - 5**, together with the Audit Report on the Accounts for the year 2000-2001 and the replies thereto.

ITEM NO. 12

TO REPORT THE MATTER OF ENGAGEMENT OF A CONSULTANT BEYOND THE STIPULATED PERIOD OF TWO YEARS

BM 73.12.1

The Board ratified the action taken in extending the period of engagement of Ms. Snehalata Tandon as a Consultant beyond two years by the University as a very special case and resolved that extension beyond 2 years for six months be granted by the Vice-Chancellor under exceptional circumstances especially when such appointments are made under specific periods/work which is in final stages of completion.

ITEM NO. 13

TO REPORT THE MATTER RELATING TO SALE OF IGNOU STUDY MATERIAL AT THE 8TH DELHI BOOK FAIR

BM 73.13.1

The Board noted the matter relating to sale of IGNOU Study Material at the 8th Delhi Book Fair held between 24-08-2002 to 1-09-2002 at Pragati Maidan, New Delhi and appreciated the efforts taken by the University to popularize the course material.

ITEM NO. 14

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEE FOR CAREER ADVANCEMENT, PROMOTION TO VARIOUS TEACHING POSTS

BM 73.14.1

The Board considered and approved the recommendations of the Selection Committee Meetings held on 7th October, 10th October, 11th October, 12th October 14th October, 2002 and 24th October, 2002. The details are given in **Appendix – 6**.

BM 73.14.2

The Board also considered and approved the recommendations of the Selection Committees relating to the following appointments on terms and conditions recommended by respective Selection Committees as under:

1. School of Computer and Information Sciences

- (i) Prof. P.S. Grover as Part-time Senior Consultant on a consolidated working expense amounting to Rs.15,000/- P.M. for a period of one year.

2. School of Continuing Education

- (i) Ms. Anuradha Mohit as Adjunct Professor for a period of two years. In view of the fact that she is totally visually impaired, the Board, as a special case, resolved to pay a sum of Rs.10,000/- P.M. towards the working expense to enable her to visit the University to and from her residence.

ITEM NO. 15

TO CONSIDER THE RECOMMENDATIONS OF THE STUDENT SUPPORT SERVICES COMMITTEE MADE VIDE ITS 10TH MEETING HELD ON SEPTEMBER 02, 2002.

BM 73.15.1

The Board considered and approved the recommendations of Student Support Services Committee made vide its 10th Meeting held on September 02, 2002. While approving the recommendations, the Board desired that the University may pay greater attention to the problems of students and strengthen its student support system.

BM 73.15.2

The Board of Management was apprised of the status with regard to setting up of Regional Centre at Mumbai. The Board noted the efforts being made by the University in securing allotment of about two acres of land in the heart of the city, for establishment of the Regional Centre and related infrastructure.

ITEM NO. 16

TO CONSIDER AND APPROVE THE FOLLOWING AGREEMENTS/MEMORANDUM OF COLLABORATION SIGNED/ENTERED BY THE UNIVERSITY:

- (i) **AGREEMENT WITH INDIAN BANK FOR COLLECTION OF FEES DEPOSITED BY THE STUDENTS THROUGH DDS, ETC.**
- (ii) **MEMORANDUM OF COLLABORATION BETWEEN IGNOU AND UNESCO REGIONAL BUREAU FOR EDUCATION IN AFRICA.**
- (iii) **MEMORANDUM OF COLLABORATION BETWEEN IGNOU AND MINISTRY OF EDUCATION AND SCIENCE, THE REPUBLIC OF ARMENIA.**
- (iv) **MEMORANDUM OF COLLABORATION BETWEEN IGNOU- HARISH CHANDRA INSTITUTE, ALLAHABAD.**

BM 73.16.1

The Board approved the following draft Agreements/Memorandum of Collaboration signed / to be entered into by the University:

- (i) Agreement with Indian Bank for collection of fees deposited by the students through DDs, etc. **(Appendix – 7)**
- (ii) Memorandum of Collaboration between IGNOU and UNESCO Regional Bureau for Education in Africa. **(Appendix - 8)**
- (iii) Memorandum of Collaboration between IGNOU and Ministry of Education and Science, the Republic of Armenia. **(Appendix - 9)**
- (iv) Memorandum of Collaboration between IGNOU and Harish Chandra Institute, Allahabad. **(Appendix – 10)**

ITEM NO. 17

TO CONSIDER THE ORDINANCE ON ESTABLISHMENT OF INTER UNIVERSITY CONSORTIUM FOR TECHNOLOGY ENABLED FLEXIBLE EDUCATION AND DEVELOPMENT (IUC-TEFED)

BM 73.17.1

The Board appreciated the initiative taken by the University towards setting up of the Consortium.